

To: SMJFL Club Presidents, Secretaries, Football Operations
From: Matthew Brown, SMJFL CEO
Bree Vallance, General Manager – Football Operations
Date: Thursday, May 4, 2023
Re: SMJFL Football Operations Update – 4 May 2023 (following online session 3 May)

Firstly, thank you to those SMJFL Club Presidents, Secretaries and Football Operations and other Club personnel who made themselves available last night. As discussed, this memo confirms the information that was relayed last night including:

1. SMJFL Season 2023 Fixture Release Dates
2. Venue Availability, Night Games and Fixture Change Requests
3. PlayHQ Timelines for submission of Match Results, Statistics and Team Sheets
4. Grading Committee Meeting – Monday 15 May 2023
5. Clarification on the recently updated SMJFL By-law Clause 44. Appendix 4 – Player Movement and Finals Qualification
6. Other general information

Please Note: this memo, will also appear in Club Connect this week and, along with other league communications & memos, is available in “Club Corner” on the SMJFL website [here](#).

1. Season 2023 Fixture Release Dates

As advised on Wednesday 3 May SMJFL 2023 Season Fixtures will be released according to the following schedule:

- a. Round 5 - Wednesday 17th May @ 7pm
- b. Rounds 6 , 7 and 8 - Friday 19th May @ Noon
- c. Rounds 9, 10, 11, 12 - Thursday 25th May @ 7pm
- d. Rounds 13, 14, 15 - Friday 2nd June @ 7pm

The SMJFL will continue to announce fixture releases via our various communications channels, including social media.

2. Venue Availability, Night Games and Fixture Change Requests

2.1 Venue Availability

As identified during last evenings online update there are, from time to time, any number of venue challenges across our geography and several examples last night including the impact of the Grand Prix at Albert Park, redevelopment of ovals i.e. Toorak Park, Moorleigh Reserve, vandalism at Peterson Street, other user groups i.e. AFL Masters, Supers and Over 45's.

The obvious impact of venue unavailability is from a fixturing perspective as club/team home and away % balances are impacted; however, we are confident that by seasons end clubs will have experienced as balanced a home and away fixture as possible which is the result of the fixturing tool that we have developed.

2.2 Night Games

We have previously shared the leagues desire to provide some flexibility to fixturing with matches able to be played from the Friday prior to the Thursday following the published fixture date.

In order to alleviate venue pressure and to provide participants and Clubs with an enhanced experience we welcome requests from Clubs to host Night Games using the JotForm link [here](#)

2.3 Fixture Change Requests

As shared last night, the Football Operations Department greatly appreciates the work Clubs have gone to in order to support the league with information ahead of the season. This information has informed our decision making around season preparations, fixturing and the development of our fixturing tool.

As was confirmed last night we will not be entertaining fixture change requests except in the most extenuating of circumstances and we appreciate the Clubs bringing any such anomalies to our attention at their earliest convenience.

3. PlayHQ Timelines for submission of Match Results, Statistics and Team Sheets

We take this opportunity to reconfirm that the deadline for the entering and/or editing of:

- Match Results
- Statistics
- Team Sheets
- Club Volunteer Umpire Competition Match Reports (CMR)

in PlayHQ is – **6 hours from start of the fixture.**

The submission timeline is critical to support the work of our Grading Committee, inform ladders on PlayHQ and as we move towards a paperless system.

The SMJFL has waived fines over the first two rounds for late submissions however, fines for late submissions will be re-introduced from Round 3.

4. Grading Committee Meeting – Monday 15 May

4.1 Meeting Details

The SMJFL Grading Committee will be convened from 6pm on Monday 15 May 2023. Please note the venue is TBC.

4.2 Club Representation

Based on feedback received from Clubs regarding on how grading information will be shared ahead of our Grading Committee meeting on Monday 15th May, we now confirm the following:

Clubs may nominate a representative (1) to attend the SMJFL Grading Meeting between 6pm - 7.30pm on Monday May 15th, bringing their feedback for their respective teams with them. It is suggested this is in spreadsheet format.

Please complete the attendance JotForm [here](#) noting that RSVP's will close Monday 8th May at 5pm.

4.3 Grading Committee Agenda

- 6pm to 7.30pm - Grading Committee and Club Representatives share information
- 7.30-8pm - Refreshments will be provided
- 8pm Club representatives leave the meeting, and the 2023 Grading Committee members finalise the final gradings for 2023 8pm-10pm

The 2023 Grading Committee are:

1. Brooke Hannaford - Chair Football Pathways and Talent
2. Bree Vallance - GM Football Operations SMJFL
3. Nathan Broadbent - Football Admin SMJFL
4. Michael Whitney - Ormond JFC
5. David Cash - Oakleigh JFC
6. Fiona Love - Beaumaris JFC
7. Carrie Heath - Mordialloc Braeside JFC
8. Michael Hegan - East Malvern JFC
9. Ian Jensen-Muir - East Brighton Vampires
10. Paul Carrigan - Hampton Rovers JFC
11. Currently Vacant – [please nominate via the link here](#)
12. Currently Vacant – [please nominate via the link here](#)

Our grading meeting in pre-season was a great success and we are grateful for the time and commitment from club representatives working together throughout this process.

Please see a list of the attendees from each club at our Grading meeting on 23rd March 2023 attached as Appendix A.

5. Clarification on the recently updated SMJFL By-law Clause 44 - Appendix 4 Player Movement and Finals Qualification

The SMJFL memo of 27 April 2023 clarified the amendment to the SMJFL Bylaws and provided an explanation on Player Movement and Finals Qualification.

We encourage Clubs to familiarise themselves with this regulation, noting that a copy of the 27 April 2023 memo is available in “Club Corner” on the SMJFL website [here](#).

If you have further questions about Player Movement, please do not hesitate to reach out to the League.

Similarly, to submit a Player Exemption Request please complete the JotForm [here](#).

For exemption requests after 5pm Friday please contact the Bree Vallance, General Manager – Football Operations.

6. Other General Information

At the end of 2022 the SMJFL provided Clubs access to their own dedicated Football dashboard. Amongst other information the dashboard provides access to team data including home and away % balances.

The dashboard template is currently being updated and we are fusing the data with the extracted historical data from PlayHQ. Once complete Clubs will be able to see their 2023 season data including Home and Away balances, results and statistics and in time the additional functionality of being able to track Player Movement.

END

See Appendix A – Grading Meeting Attendees 23rd March 2023 – Overleaf



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Ajax JFC	Malcolm Noriskin
Ashwood JFC	N/A
Beaumaris JFC	Fiona Love, David Hickey
Bentleigh JFC	Dean Crawford, James Morgan
Black Rock JFC	N/A
Brighton Beach JFC	Michele Lyons
Caulfield Bears	Peter Bremner
Cheltenham	N/A
Dingley	Dylan Baker, Kingsley Williams
East Brighton Vampires	Peter Hede, Ian Jensen-Muir
East Malvern	Michael Hegan
East Sandringham	Sean Clarke
Hampton Rovers	Steve Nelson
Highett	N/A
Mordialloc Braeside	Carrie Heath
Murrumbeena	Danny Egan
Oakleigh	David Cash
Ormond	Michael Whitney
Port Melbourne Colts	Paul Perrett
Prahran	Wayne Oswald (Absent)
South Melb Districts	Nick Hinnenberg
St Bedes Mentone	Andrew Saultry
St Kilda City	Tim Ockleshaw
St Pauls McKinnon	Aron Newbould
St Peters	Matt Baxter
Waverley Park Hawks	Mick Masstromano